

TERMS OF REFERENCE (ToR) UN SAFERGUARD ROSTER OF EXPERTS

I. Background

The United Nations work on conventional ammunition risk mitigation is coordinated through the UN SaferGuard Programme. UN SaferGuard also oversees the maintenance and dissemination of the International Ammunition Technical Guidelines (IATG).

General Assembly resolution 72/55 welcomed UN SaferGuard's ongoing work to establish a **UN SaferGuard quick-response mechanism**, which allows ammunition experts to be deployed to assist requesting States in the management of ammunition stockpiles.

To provide the technical support requested by Member States under its quick-response mechanism, a **UN SaferGuard Roster of Experts has been established**.

I. Role profiles and functions

The principal task of **UN SaferGuard ammunition experts** is to provide advice to requesting States on safety and security aspects of ammunition management based firmly on the guidance provided in the IATG.

In principle, UN SaferGuard support is flexible and adapted to the needs of the requesting State.

The UN SaferGuard Roster includes experts under **three role profiles related to specific functions**.

1. Project Manager

- Develops overall course of action and formulates ammunition management activities, sets project priorities, deadlines and benchmarks
- Provides policy support to the development of requisite national standards and procedures in conformity with the IATG
- Ensures government buy-in and necessary levels of trust with national authorities
- Liaises and coordinates with all relevant stakeholders
- Provides requisite narrative/financial reporting, updates and written assessments

2. Ammunition Technical Expert

- Conducts technical assessments and provides immediate, practical, technical recommendations on improving the safety and security of ammunition stockpiles
- Provides technical support to the development of requisite national standards and procedures in conformity with the IATG
- Delivers training to personnel involved in ammunition management

3. Explosive Ordnance Disposal (EOD) Specialist

- Organises and conducts clearance, disposal and destruction of ammunition including in the aftermath of unintended explosions at ammunition sites
- Delivers technical training to personnel involved in disposal activities
- Develops requisite procedures and documentation with regard to ammunition identification and disposal practices

Deployed persons may be asked to undertake activities under more than one role in a given UN SaferGuard project, depending on their expertise.

Rostered experts can be deployed individually or in small teams for short-term assignments. The length of assignments will vary

according to the specific request but is not envisaged to last more than four weeks at a time.

II. Roster placement

To populate the UN SaferGuard Roster, project managers and ammunition technical experts are validated on the compatibility of their knowledge and skills to the IATG through the **UN SaferGuard validation exercise**. The validation process relies on an impartial, standardized methodology drawing upon a common baseline of ammunition staff competences.

The EOD specialist role is not assessed through the UN SaferGuard validation process. EOD specialists can be considered for the Roster on application if qualified to EOD (IMAS) Level 3 and experienced in the conduct of EOD operations.

Successful completion of a UN SaferGuard validation exercise and subsequent placement on the Roster do not guarantee deployment. The Roster serves as a reservoir of standby expertise when a deployment need arises.

III. Qualifications and expertise

For the purposes of the UN SaferGuard Roster of Experts, a **UN SaferGuard Expert** is defined as having a suitable academic or vocational qualification and 5 years occupational experience in ammunition-related positions:

Suitably qualified:

Holding an academic or vocational qualification in ammunition (and/or explosives) management.

Suitably experienced:

Having the required length of relevant occupational experience related to ammunition (and/or explosives)
Experience must include operational activities, preferably including international experience.

Suitably knowledgeable:

Having a good working knowledge of the IATG.

Suitably competent:

Able to work effectively with individuals from all backgrounds.
Displaying gender and diversity sensitivity and adaptability.

IV. Language

Fluency in Arabic and English are required.