Consultancy
Terms of Reference (ToRs)

Consultant to facilitate the development of relevant training curriculums and materials to promote the integration of Arms Control and Disarmament in United Nations Common Country Analyses (CCA) and Sustainable Development Cooperation Frameworks (UNSCDF)

<table>
<thead>
<tr>
<th>Organization</th>
<th>United Nations Regional Centre for Peace and Disarmament in Africa (UNREC)</th>
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<tbody>
<tr>
<td>Type of Contract</td>
<td>Consultant, Home-based</td>
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<tr>
<td>Contract Duration</td>
<td>The work must be completed within 50 working days, over the entire contractual period</td>
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<tr>
<td>Total remuneration</td>
<td>10,000 US$</td>
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<tr>
<td>Payment types</td>
<td>Based on deliverables</td>
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Context
The 2030 Agenda for Sustainable Development has highlighted the nexus between disarmament, arms control and development, showcasing that the uncontrolled flows and easy availability of weapons create an environment of insecurity that impedes sustainable development. The nexus between security and development is well illustrated by several Sustainable Development Goals (SDGs), which recognize that fragile and weak institutions threaten not only the security of States, but also the rights and safety of individuals and communities. The proliferation of various types of weapons has tremendous impacts on many spheres of human life and nature, relating to multiple SDGs, including those related to peace, justice and strong institutions (SDG 16), reduced inequalities (SDG 10), economic growth (SDG 8), health (SDG 3), gender equality (SDG 5), and safe cities and communities (SDG 11). The destabilizing accumulation, illicit transfer, and misuse of small arms and light weapons (SALW) continue to trigger, perpetuate, and exacerbate armed conflicts and pervasive criminal activities globally. The New Agenda for Peace (NAFP) places the tools of prevention and disarmament at the heart of the global peace and security architecture. The NAFP recommends building stronger links between disarmament, prevention and development. The Pact for the Future also draws links between small arms and light weapons (SALW) and prevention, as well as the importance in integrating SALW into development frameworks.

Purpose of the consultancy:
The purpose of this consultancy is to facilitate consultations to collect stakeholder views, gaps and recommendations for the development of training tools and materials to promote the integration of Arms Control and Disarmament in United Nations Common Country Analyses (CCA) and Sustainable Development Cooperation Frameworks (UNSCDF), where relevant to country contexts.
Scope of work:
The Office for Disarmament Affairs (ODA) is looking to build UN capacity in-country to address the development-disarmament nexus in relevant contexts. To do so, ODA plans to provide targeted technical support to Resident Coordinator’s Offices (RCOs, including Peace and Development Advisors and Heads of RCOS) and UN Country team members and to accompany their efforts as UN planning tools are being developed such as the CCAs and UNSCDFs to ensure the integration of arms control and disarmament in these processes.

With funding from the UN Trust Facility Supporting Cooperation on Arms Regulation (UNSCAR), ODA, through its 3 regional centres, and supported by ODA learning tools managed by the Vienna Office, will develop and pilot a new capacity-building initiative to assist RCOs/UNCTs in their respective geographic areas of responsibility to acquire, retain, and update the necessary expertise to adequately integrate arms control into their CCAs/UNSDCFs processes.

The project will act as a force multiplier by enabling UNCTs to promote the integration of the implementation of the Programme of Action on small arms and other arms control instruments into national strategies and documents, in collaboration with national counterparts, in pursuit of the SDGs. The objective is to ensure that relevant RCOs/UNCTs in target regions (Africa, Latin America and the Caribbean and Asia and Pacific) receive adequate training and support to integrate sound arms control and disarmament perspectives into their CCAs/SDCFs.

To achieve this, the consultant is expected to deliver on the following outputs in close collaboration with ODA’s three regional centres:

1. Assess the needs of nine priority countries regarding the integration of SALW control and integration of lessons learned from regional centres in providing support to UNCTs.
2. Development of relevant training tools and materials as part of a dedicated repository of information housed on the ODA Disarmament Education Dashboard.
3. Facilitate an online seminar to pilot the material with UNODA staff and DCO.
4. Organize foundation training for UN Staff from RCOs/UNCTs in target countries that have near-term updates of CCAs and SDCFs (hybrid format).
5. Provide substantive staff of ODA Regional Centers with training and communication kits which include presentation slides, short videos, simulation exercises, notes and flyers to deliver presentations to RCOs/PDAs/UNCTs meetings.
6. Integrate feedback from Regional Centers’ piloting of the training material as part of technical assistance missions and remote support to pilot countries.
7. Organize a workshop with relevant RCOs/UNCTs to assess the initial implementation and explore the way forward (hybrid format).

Roles and responsibilities:
The consultant will report to the Deputy to the Director of UNREC, under the overall guidance of the Director of UNREC.

Time frame and deliverables:
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<th>Deliverable</th>
<th>Description</th>
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<th>Payment</th>
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<tr>
<td>Inception phase</td>
<td>Assess needs, gaps and lessons learned to develop training tools &amp; materials for RCOs/UNCTs, including PDAs</td>
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<td>Workshops and Validation</td>
<td>Conduct a workshop for validation and on the training strategy and materials with UNODA / DCO staff. (Hybrid format)</td>
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<td>Online foundation training</td>
<td>Develop a foundation training, based on the materials in the repository in the Disarmament Education Dashboard, in collaboration with Vienna Office for sixty beneficiary UN Staff from RCOs in target regions (Africa, Latin America and the Caribbean and Asia and pacific) (Hybrid format)</td>
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<td>2000 US$</td>
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<td>Provision of Training material to UNODA regional centre staff</td>
<td>Provide Directors, Deputy Directors, and substantive staff of ODA Regional Centres with training material and facilitation notes</td>
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<td>2000 US$</td>
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<td>Closure Workshop</td>
<td>Organizing a workshop with relevant RCOs to assess the initial implementation and explore the way forward (hybrid format)</td>
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<td>2000 US$</td>
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**Qualifications of the successful individual contractor:**

**Education:**
- Advanced university degree (Masters’s degree or equivalent) in political science, international relations, law, humanitarian affairs and conflict studies

**Experience:**
- At least 5 years of experience in developing and implementing training programmes/capacity building, including the creation of training materials and curriculums on disarmament arms control and nonproliferation.
- At least 3 years of programming experience with the United Nations on arms control.
- At least 3 years working as Strategic Planner for the United Nations demonstrating understanding of UN planning tools (CCA and UNSCDF).

**Skills:**
- Strong analytical and research skills, with the ability to synthesize complex information and produce actionable insights.
- Excellent communication skills, both written and verbal, with the ability to effectively convey complex information to diverse audiences.
- Ability to work effectively in diverse cultural contexts and with stakeholders from diverse backgrounds.
- Flexibility and adaptability to changing project requirements and environments.

Languages:
- Fluency in English is required. Knowledge of French is desirable.